



Energy VB Club recognizes the importance of travel for competitive volleyball and expects respectable and mature behavior for our participants both home and away. NRG VB Club also understands the additional risk of misconduct during overnight travel.

### **General**

1. The Energy Volleyball Club Travel Policy must be signed and agreed to by all athletes, parents, and Coaches travelling with the club.
2. Travel to and from any local games or practices will be responsibility of each parent or legal guardian.
3. Travel to and from away events will be provided by NRG for players and coaches only. **OR** will be the responsibility of each parent or legal guardian depending on the type of event.
4. Coaches and parent drivers will drive members of the team using personal or rental vehicle depending on the type of event. \*An 'Away' event will be at the discretion of Club and the Team's Head Coach.
5. Team chaperones and/or drivers are volunteer members of the NRG club and therefore must have completed the NRG VB Club Screening Procedure.

### **Parent/Guardian Drivers**

6. All drivers must have a valid driver's license, submit a clean drivers abstract to NRG VB Club have the necessary third-party liability insurance to be able to transport members of the team, and complete the **Parental Driver Authorization Form**.
  - a. Clubs must set out the required 3<sup>rd</sup> party liability insurance amount; it is VBC's recommendation that drivers have 3<sup>rd</sup> party Liability insurance of \$5 million dollars. We would recommend at least 2 million.
7. Drivers are required to have all emergency contact information for each passenger, as well as the Club emergency contact information.
8. Drivers must ensure all passengers must wear seat belts
9. The Driver will operate the vehicle in a safe, legal manner, and operate consistently with any driver license or insurance restrictions.
10. The driver agrees there will be no smoking in the vehicle.
11. The driver agrees not to use any hand held devices (Eg: cell phones/ iPods etc.) while operating the vehicle.

### **Personal Vehicles**



12. If a Club chooses to travel using personal vehicles, the driver must provide all necessary information to the Club in the **parental driver authorization form** prior to transporting any club members.
  - a. License plate number:
  - b. Year and make/model of vehicle
  - c. Last date it was serviced
  - d. Insurance coverage
  - e. Seat capacity
13. All vehicles used to transport players must be road worthy.
14. The vehicle must be in a safe operating condition.

### **Renting Vehicles**

15. Clubs may implement a policy that cover the following:
16. All out of town/away events, Club parents and coaches will drive its members using rental vehicles. ALL vehicles must be in newer condition.
17. Parents, coach spouses, player siblings, or any other passengers may ride with the team if there is extra room in a vehicle.
18. Drivers must ensure they have Rental Vehicle Insurance including a minimum of third party liability of \$1 million. For events rentals are necessary.
  - a. ICBC provides rental car insurance, or check with your Credit Card company as well as you may already be covered.
  - b. Note: to acquire rental car insurance and coverage the driver must be the one on the rental policy and be the person renting the car. Therefore if a club rents a car and a parent is the driver, the driver is not covered, unless the parent is the one on the rental agreement. Ensure the driver is one of the drivers listed on the rental policy!

### **Accommodation and Venue**

19. Safety comes first for all participants; nobody goes alone to any destination.
20. Players are not to leave the competition venue, the hotel, a restaurant, or any other place at which the team has gathered without the permission/knowledge of the Head Coach and team manager.
21. Players are not permitted in coach's room alone, only as a team.
22. Rooms are to be assigned by coaches. Players are NOT allowed to switch with each other unless discussed with coach and team manager.
23. Curfews are set by the coaches and must be strictly adhered to by all players.
24. Players are to abide by all team rules and Codes of Conduct generally in effect.



25. Use of any illegal or controlled substance (alcohol, drugs, tobacco) will not be tolerated in any form whatsoever. Such use will be cause for immediate dismissal from the team.
26. Coaches and Parent Drivers are expected to share accommodation when possible.
27. Players must stay and use the accommodation that is provided by the club, and may not stay with parents/ or relatives and cannot room with their parents at the hotel.
28. Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete).
29. There will be NO male players in female player's rooms and NO female players in male player's rooms (an exception may be made for siblings).
30. Players will be respectful to all teammates, parents, officials, coaches, and players from other teams when travelling with NRG VB Club.

Failing to comply with any of the above policies will result in disciplinary action at the Coaches and Club's discretion. This may include a player to sit out for a game(s), a suspension from the team, or even complete removal from the team and Club.

Please sign below to acknowledge that you have read and understand the above travel rules and guidelines.

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Players Name

Player Signature

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Parent/Guardians Name

Parent Signature

## **9. Parent Driver Authorization Form Template**



## ***Energy Volleyball CLUB Parental Driver Authorization Form***

All Parent/ Guardian Drivers are required to fill out the information below as well as provide copies of the following documents:

- **Driver's License**
- **Driver's Abstract**
- **Insurance Certificate**

### **Driver Information**

Driver's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Class: \_\_\_\_\_

### **Driver's Contact Information**

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Vehicle Information**

Vehicle Year and Make/Model	
License Plate Number	
Seat Capacity	
Last Service Date	
Insurance Provider	
Policy Number	
Third Party Liability Limit/ Coverage (Min of \$2,000,000)	



**I have provided a copy of my driver's license, insurance certificate, and Driver's**

**Abstract:**

\_\_\_\_\_Yes    \_\_\_\_\_No

**In accordance with (*INSERT CLUB NAME*) Travel Policy, it is the responsibility of the driver to ensure the following conditions are met:**

- A. All passengers must wear seat belts
- B. The vehicle must be in safe operating condition.
- C. The vehicle must be operated in a safe, legal manner, and operated consistently with any driver, license or insurance restrictions.
- D. There will be no smoking in the vehicle.
- E. The driver agrees not to use any hand held devices (Eg: cell phones/ iPods etc.) while operating the vehicle

\*\*\*Failure to comply with any Policy Above may result in the Driver Authorization to be revoked\*\*\*

### **Volunteer Driver Code of Conduct**

- I agree to abide by the requirements of the *Motor Vehicle Act* and any Bylaws while acting as a volunteer driver for NRG VB Club. I undertake to report to the NRG VB Club all accidents and any suspension of my license or change in my insurance status which may occur after the date of this authorization while it remains in force (i.e. current club volleyball season)
- I have advised the insurance company that I have applied to serve as a volunteer driver. I hereby declare this vehicle is in safe condition for transporting players.
- I agree to operate the automobile referred to in a safe manner, to drive in accordance with the Motor Vehicle Act, to limit the number of passengers to the number of seatbelts that are usable and comply with the Club's Travel Policy.
- I accept the above conditions and certify that the information contained in this application is accurate.



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Parent/Guardian Name

Parent/Guardian Signature

Date